

Sta-330 - Reflection #1

Directions:

In this reflection you'll write a one paragraph response (4-8 sentences) to each of the three prompts found in the sections below. You are expected to adhere to the following directions:

1. Spend approximately 1-hour writing your initial reflections, focusing most on the key points you'd like to discuss for each prompt.
2. After at least 24-hours have passed since writing your initial reflections, spend approximately 30-minutes reviewing and revising your previous thoughts.

In your reflection you should be open and honest. Everything you share will remain confidential, unless there's a specific group dynamic that you request I address. Your score on this assignment is based upon your writing's depth, quality, and level of insight. Anything you share about group dynamics and roles within your group has no direct impact on anyone's grade.

To ensure you write with appropriate level of depth, consider the following examples: statements along the lines of "my role on the project has been data cleaning and it's currently going great" generally are not informative or interesting. This example would constitute wasted space in this type of reflection. In contrast, statements like "I've struggled to understand what the client truly wants because of X/Y/Z, so going forward I need to do A/B" is a more meaningful statement, as it shows you've thought more deeply about your role in the project.

Prompt #1 - Progress, Goal Setting, and Areas of Improvement

You've now given at least one progress briefing and met with your client multiple times. For this prompt, I'd like you to reflect upon how *effectively* you and your team have handled the early stages of the project and what you might *do differently* if you were to restart your project from scratch. You should focus on big picture issues such as group dynamics (delegating/dividing work, carving out roles, keeping everyone on the same page), choosing effective tasks (finding ways to deliver value and move the project forward), and making effective use of meeting with your client (need to know vs. nice to know, etc.) You should not get distracted by specific obstacles or successes pertaining to your particular project, and instead you should think broadly and holistically about how you've approached the project up until this point, which aspects of that approach have been most and least successful, and what you wish you'd done differently or thought more about before the project began.

Prompt #2 - Team Member Roles and Workload

For this prompt, I'd like you to reflect upon the current role of each group member as you see it. Focus on the *types of tasks* that each group member gravitates towards and the types of tasks that they tend to avoid. You may also comment on *leadership* within your group if you feel that one member has been more influential in the team's decisions. In any project it's completely normal for one member to take the lead more often than others. In your reflection you should also address the *reliability* of each group member, including whether you believe they are spending the target of 9 hours and 20 minutes each week on the project, how you think they are spending this time, and how effective you think they've been with their time. You should explicitly reflect upon each member of your group, including yourself, writing at least a couple of sentences about each person's role.

Prompt #3 - Personal Growth

For this prompt, I'd like you to reflect upon your plans for personal growth and development throughout the remainder of the semester. In particular, I'd like you to identify *one hard skill*, such as experience with specific types of modeling or coding, and *one soft skill*, such as self-awareness or influence in your group's decisions, that you'd like to work on. Then, for each of these skills, I'd like you to reflect upon *tangible ways* that you can work on those skills throughout the remainder of the semester.

Submission:

Submit a single document containing your responses (3 clearly delineated paragraphs) via P-web no later than Friday 3/7 at 11:59pm.